

BURTON STREET PTA BOARD MEETING

December 13, 2021 Zoom 7 pm

<https://us04web.zoom.us/j/76191273470?pwd=bGx2ZktNSFc0bGltNll0L0E0UGZPQT09>

Meeting ID: 761 9127 3470

Passcode: pNW1K0

Attendees: Nikki Skeele, Nicole Maggio, Michelle Belden, Becky Choquette, Gretchen Etringer, Kate Sinsabaugh

Agenda:

Business Items: 10 min

- 2021/22 Budget Update & AFRs for 2021/22 – Becky – AFR completed minus two items that get paid in the spring (2nd grade museum program, Dear to My Heart books). Christy Allen had asked for a Critz Farms AFR (\$630) that won't happen. We need to spend \$10K by June to get the bank account down. We don't want to carry a massive amount over.
- Account balance – Becky – \$30,568.19
- Membership Update – Kate –140 - call with state rep last week to talk about how we've boosted our numbers so much. Could have to do with the envelopes Katie included, raffle Kara is offering and maybe Kara is talking us up with the teachers.
- Playground check- Colleen sent something over today I have not reviewed it yet, Kara also sent something over that they would NOT involve their legal team. BOE policy BOE may ask for funds for upkeep. Donations become district property. Insurance company has acknowledged that the school accepts liability after acceptance of gift of funds or goods. Nicole will forward the email so that we can confer with other insurance agents to see what loopholes that might exist if we are to accept this verbiage and proceed with directly purchasing equipment.
- Playground balls - suggested in our insurance packet that we would earmark money to the school and the school would then do the purchasing of balls. Gretchen will see some costs for balls, give a number of balls needed and then we can come up with a cost to approve.

Committee/Activity Wrap Up: 20 min

- Opt Out - progress? \$1768 through paypal and checks. Very little has been directed towards specific events - \$75 directed to Moving Up Day
- Fall Pictures - yearbook covered? Lifetouch commission was set higher at 25-30% vs BJK at 10% commission for packages A & B and then 20% at the least popular package. We received a check for \$1,145. Yearbooks were \$5.80 with Lifetouch, BJK yearbooks (550 books, 36 pages, \$10.07) \$5k. BJK recommends next year's commission is 20% all around so that we cover yearbook costs in subsequent years. Potential to ask companies to pay for ad space in the back of the yearbook. Maybe Read-a-thon funds will go towards yearbook cost needs.
- Spirit Wear sale - final check received? Haven't seen the check in the mailbox.
- Square 1 Art - Kate will reach out to Amy Austin to make sure it is where it needs to be.
- Winter Market - \$7,748.64 (includes Nicole Maggio's reimbursement). Kelly will send a survey to teachers to find out how to improve. Will need classes spaced better next year to allow for slower shoppers.

Upcoming Events – Committee Updates: 15 min

- Winter Raffle Baskets - up and running. Will end Thurs 12/16 night at 8 pm. Baskets picked up on Friday.
- Winter Break Read-a-thon - Nicole to email Sara Smith, Roberto Martinez, Cheryl DuMond-Martinez, and Jessica Garay about being on the committee and getting kids excited about it.
- Raise Craze – Nikki – Nikki's coming up with a budget & talking with schools who have done it. Still in a research phase. Going to figure out the incentive tiers. Looking to start advertising at the end of Feb. Maybe in future years Read-a-thon is just a reading contest and not a fundraiser of sorts so parents aren't being hit back to back with fundraisers.

Discussion Items: 10 min

Teacher lounge needs - lots of parents have answered the call to send in snacks

Teachers requesting snack help. Nicole will have Christy Allen email teachers to let them know Mary Tibbets has extra snacks from Caz Cares to give to teachers in need.

Will give option for hybrid meeting for Jan meeting. Nikki will post poll for Jan meeting to see who would opt to go on Zoom.

Meeting adjourned - 8:30 pm

Stay up-to-Date:

- Our monthly Newsletter will be sent by Mrs Richer & we'll email meeting info to PTA members (agenda, meeting minutes)
- <https://www.facebook.com/groups/674365839617952/>
- <https://burtonstreetpta.weebly.com/>

Help us without spending extra:

- Amazon Smile – Set up instructions to make us your charity of choice
- <https://burtonstreetpta.weebly.com/amazon-smile.html>
- Return your cans at **Caz Cans** on Rte 20 & donate to Burton St PTA

2021/22 Meetings Sept 13, 2021 Nov 22, 2021 Jan 18, 2022 March 14, 2022 May 23, 2022