

## BURTON STREET PTA BOARD MEETING

April 18, 2022 via Zoom

[https://us04web.zoom.us/j/72999758700?pwd=7xJbbvEmJxzfx6uzWR6b7sXATvd\\_KU.1](https://us04web.zoom.us/j/72999758700?pwd=7xJbbvEmJxzfx6uzWR6b7sXATvd_KU.1)

Meeting ID: 729 9975 8700 if needed Passcode: 01GNjH

### Agenda:

#### Business Items: 10 min

- 2021/22 Budget Update & AFRs for 2021/22 – Becky – 30 AFRs this year in the \$15K range, compared to last year's \$7K. Can we look at some of the requests and ask teachers to revisit their monetary need and have them provide a less costly option. Do we set a cap for requests? We have never had so many requests that we possibly don't have enough funds for. What is the right way to approve/disapprove this? Do we ask the whole PTA during a meeting? Do we dwindle down the list? Kate is willing to go through and see if there would be lower cost options and to ask the teachers to see if there might be a way for them to reduce their initial request. Michelle will see what Book Fair \$ are. Becky would like to still make the Amazon purchases so that we remain tax exempt and reimbursements are limited.
- Account balance – Becky – \$32,801.66, if we come to the point where we have to file taxes, Becky suggests we hire someone instead of doing it ourselves. (file taxes when we have \$50k in earnings)
- Membership Update – Kate – 144
- Winter Market policies – We will sit down with Kelly about this. Becky doesn't mind reimbursing throughout the year and not keeping Winter Market stuck on the 45 day rule. Becky will square up with Kelly so that there are no more lingering expenses.
- Board members needed in 2022-23 – Vice President - Jaci Korver is open to this, Treasurer - Beth Alton is willing, Officer at Large - ? OAL - to become more of a member coordinator position - Sign Up Genius, volunteer opportunities - change to "Volunteer Coordinator"
- Teacher Appreciation budget increase request from \$1500 to 2000 - we are in favor of increasing to \$2k for 2022 and in 2023 it will return to \$1500
- Yearbook - will be right around \$4k (we also have \$1145 in commission)
- Approval of new popcorn 5 gallon pail & counter top popcorn bucket - hoping <\$25 - approved to spend. Becky will see if her mom can obtain one through work
- [Fundraiser Survey for families](#) - Nicole plans to send this out a week before our final meeting with the agenda
- Kindergarten Registration (March 28 - 31) - flyers for PTA membership (22-23) were on the tables for parents to take, Class of 2035 FB page has launched. Becky will help Nicole in running the FB page
- UPK- are we planning on including this group in our fundraisers and programming or are they going their own way? We will not include them in fundraising or programming
- Reopening Committee Update - Kara has invited the PTA to the reopening committee meeting since Burton St is typically left out. Nicole went to 3 meetings. Do we continue the staggered start? Do we revert to 1 bus route? Looks like it will be 1 run with MS/HS starting 10 min before Burton St.

#### Committee/Activity Wrap Up: 10 min

- Square 1 Art - Sales \$7577.25, earn around \$2500
- Read-a-thon - final number (Becky). \$4639.64 deposited & some additional cash to deposit by Becky
- Science Fair - Nicole had this on the agenda - will table for June meeting

## Upcoming Events – Committee Updates: 20 min

- Raise Craze (April 19 - May 13) - starts tomorrow (4/19), Nikki will get signs out at Burton St to promote starting. Nicole went to the teacher meeting so that the teachers promote it. Nikki said initial budget is down because donations were made. Funds would go towards AFRs, STEAM room & inclusive paths
- Rename to “Staff Appreciation“, budget approved to \$2k
- Book Fair **and** authors visits (May 9 - 13) - brief mention about plans for Scholastic Dollars (Kate). Author signing during the family night on 5/12. Have Family Night outside weather dependent. Book fair will be open in the afternoon of Friday’s ½ day for parents to come in and shop some more.
- Testing Treats - next year we might want to go in a different direction since it has been pointed out that this test is largely on the computer now so pencils aren’t needed for the test. Looking into other possible treats. Stickers? If this is going to be something we drop next year, we need to vote on this at the next meeting. Thoughts on “pre-first day” playground meet up instead where students meet teachers, drop off supplies, meet classmates & the PTA encourages sign ups.
- SEPTA - Nicole saw this in the PTA newsletter and thinks this is something we might want to reach out to the Middle School and HS PTAs about. I (Nicole) think a PreK-12 SEPTA (Special Education PTA) might be a positive thing. I've seen parents trying to coordinate over the years on Facebook and it might be a valuable resource for parents and the school. Could this be a board position so that we have someone to refer to to make sure we’re exclusive? We’d look to bring someone in to something like this and use funds to help with these needs rather than other events we cover (Is Carnival inclusive? What can we do better?) And vote to add an additional board member and will need to vote on a SEPTA budget line item
- 4th Grade Moving Up - send out a "Save the date"? Have Colleen send something & get it in the newsletter
- Carnival – include this in the save the date

## Discussion Items: 10 min

- School student directory - just a reminder that this was brought up for discussion. Still an issue of who pays for it? Will it be used by the majority of parents? What is maintaining it like? Who deals with any fallout issues? Who moderates it to make sure it is kept friendly?

Meeting adjourned - 8:56

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## Stay up-to-Date:

- Our monthly Newsletter will be sent by Mrs Richer & we’ll email meeting info to PTA members (agenda, meeting minutes)
- <https://www.facebook.com/groups/674365839617952/>
- <https://burtonstreetpta.weebly.com/>

## Help us without spending extra:

- Amazon Smile – Set up instructions to make us your charity of choice
- <https://burtonstreetpta.weebly.com/amazon-smile.html>
- Return your cans at **Caz Cans** on Rte 20 & donate to Burton St PTA

**2021/22 Meetings** Sept 13, 2021   Nov 22, 2021   Jan 18, 2022   March 14, 2022   May 23, 2022