

## BURTON STREET PTA BOARD MEETING

August 21, 2022 7:00 pm - Brae Loch

**Attendees:** Nikki Skeelee, Nicole Maggio, Jaci Korver, Beth Altom, Amanda Traynor, Kate Sinsabaugh

### Minutes:

Business Items: 10 min

- 2022/23 Budget Update & AFRs for 2021/22 – Beth –
  - ARFs: All that remains is Shannon Meagher' stools. The STEAM room workstations will be covered by Raise Craze funds and need to be ordered soon [Link to ARFs](#)
  - Beth will get CC from Nikki to order workstations
  - Can we get an Amazon Prime account under PTA so others can purchase/build cart
- Account balance – Beth – \$41,914.67 - have to payout Raise Craze pledges & finish AFR purchases.
- Considering changing banks. If Community is closed, we can't just go to the Chittenango branch for things like changing the names on the account. Beth will see what the local Caz banks offer.
- Membership Update – Kate – membership goal of 149 for 2022-23, in high 30s right now
  - Will include a survey on teacher membership forms to see what they would like to see in the lounge. Run this by Katie.
- [Timeline of events](#) for year
  - Amanda will run Sign Up Genius postings
  - Nicole will ask MS PTA if they would cover bus driver appreciation this year.
- Budget change suggestions for 22-23 (adds, deletes, changes to event amounts?)
  - Include more family events - Makers Night, CPR classes, Social Media Awareness speaker
  - Carnival - have many committee leads, reduce number of card check boxes, offer carnival for free, ask Merike about food trucks used downtown - offer more food = less lines
  - Science Fair is back in PTA's hands, have more hands on things in the back gym, start notifying kids/parents in Jan so they have time to prepare, have a list of projects that have signed up &/or suggestions of topics
  - 4th Grade Moving up - \$3k budget, mayb \$1.5k in 2022. Maybe the 4th Grade committee takes on one of the Family Events we run & all proceeds go to FG MU
  - Events with no leads right now - Teacher Appreciation, Yearbook, We Love Our Staff Lunch 3rd Grade Shirts
- Google Drive - Nicole will unshare documents with people no longer on the board
- Duties - Amanda will take over sandwich board messages and the newsletter, Jaci will help with the website & be able to take over meetings if the presidents have to be absent, Beth will take on all treasurer duties.

Committee/Activity Wrap Up: 10 min

- Scholastic Rewards - we should save some for students in need. Is there any more STEAM room furniture needed? The reward catalog is only viewable with a Coordinator login - can't be shared & easily have teachers pick books they'd like.

Upcoming Events – Committee Updates: 20 min

- 1st Popcorn+ Day Sept 16th. Popcorn & snacks will be free for this 1st time. We usually start in Oct, but will welcome back with a bonus free event. Popcorn machine was brought to The Popcorn Company this summer for a cleaning and new cord.

Discussion Items: 10 min

#### Inclusion Committee

- Kara wants a teacher liaison to provide truth. Victoria Galbraith is excited to be that person.
- It will be positive & proactive
- Group to meet months opposite PTA meetings?
  - Goal: to make sure events are inclusive, bring speakers to the group
- Chair would be a 1 year spot to stay within our By-Laws
- Nicole will ask Kira Brady

Meeting adjourned - 8:45 pm

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#### Stay up-to-Date:

- Our monthly Newsletter will be sent by Mrs Richer & we'll email meeting info to PTA members (agenda, meeting minutes)
- <https://www.facebook.com/groups/674365839617952/>
- <https://burtonstreetpta.weebly.com/>

#### Help us without spending extra:

- Amazon Smile – Set up instructions to make us your charity of choice
- <https://burtonstreetpta.weebly.com/amazon-smile.html>
- Return your cans at **Caz Cans** on Rte 20 & donate to Burton St PTA

**2022/23 Meetings** Sept 19, 2022   Nov 21, 2022   Jan 30, 2023   March 27, 2023   May 15, 2023