

# BURTON STREET PTA GENERAL MEETING

May 18, 2020

7-8 pm

Conference Call

## Agenda:

PTA President Welcome – Kate Sinsabaugh – mini self portrait moving up day submission  
[https://padlet.com/ekelly64/gmmf5yuzdgm0?fbclid=IwAR3WcQSUY\\_hERF2FJiPZ19htuJIA3zRVrt9MKp6AuS6JL2IXzfdagnut72s](https://padlet.com/ekelly64/gmmf5yuzdgm0?fbclid=IwAR3WcQSUY_hERF2FJiPZ19htuJIA3zRVrt9MKp6AuS6JL2IXzfdagnut72s)

- Principal Update – Mary-Ann MacIntosh –
  - In support of 4th grade moving up just not at the schools
  - Board meeting tomorrow and will determine the end of school date - Mike asked about ending school earlier than normal which there is but again up in the air. We did work through Spring Break so those days counted.
  - Will be sending out how the school is going to go about bringing back books, laptops, cleaning out personal items etc.
  - Mary-Ann's last day is scheduled for June 26th
- Kindergarten update - Once Phase 2 goes into effect, the school will look into opening up for parents to come in for registration.
  - Screening will probably not happen until July when it is safe to screen the kids in person to properly place them.

## Business Items:

- Budget Update – Colleen – \$12,000 to carry over for AFRs  
Outstanding
  - 4th grade moving up day
  - Kissing hand books
  - Megan Catadoriss - general classroom supplies
  - Box tops one more check to come in
  - After school enrichments - refunds and teachers
  - Teacher appreciation
  - Square One

Colleen did let teachers know that AFRs might be delayed pending the school budget and the 20% decrease expected - might need the AFR money for normal supplies for BS.

- Account balance – Colleen – Update about community outreach suggested by NYS asking for sponsors
- Membership Update – Nikki – 63
- Nominating Committee - Liz, Nikki, Jenn -
  - Michelle Belden - VP, Rebecca Choquette - Treasurer, Gretchen Etringer - Officer at Large

Nikki presented the candidates who were all running unopposed as of May 18th - There were no other nominations suggested at this time. so the vote for each board position was announced individually - Everyone present at the PTA virtual meeting agreed on all three of the candidates and so all 3 were voted in unanimously

New Board takes over July 2020

- Status of Enrichment Program cancellation - going to try and do it again in Spring '21
- Update on playground donation from PTA - \$30,000 for Burton Street Playground - have not handed money to the school yet due to COVID, school has to accept at a certain point.
  - Matt Reilley is the contact person.
  - Mary-Ann will contact Matt about plans for the \$30,000 and when playground starts

Committee/Activity Wrap Up:

- Enrichment Classes – Emily Stevens – refunds are going out
- Book Fair – Christie, Lizzie Blackburn, Robin – final number : \$1635.59 - book fair points splitting accounts up between PTA and the library to keep things separated.
- Yearbook – distribution options : Has to go out with report cards : Shipping to Colleen and shipping on the 27th of May. The Yearbook team will get together to get those out to the kids and talk to MaryAnne

Upcoming Events – Committee Updates:

- Square 1 – distribution status – Jess Colby – Hoping orders come in soon, delivery date pending. Jess will email everyone when she gets the Square 1 order and will organize pick up for during the school lunch handouts with social distancing in mind. Will have 2 or 3 different pickup times.
  - 98 art orders - last year 113 art orders
  - Product amount dropped about \$600 dollars this year but most likely due to COVID and poor timing!
  - Profit statement - \$647.50
- Staff Appreciation Days – late June – Mike –
  - Originally planned for May 5th but was cancelled d/t COVID
  - Budget was doubled to help plan a little more for the teachers \$3500
  - Gifts include - Custom BS logo mugs, Customized thank you messages from class, gift cards/discounts to local businesses
  - Bus drivers will get some sort of breakfast in September
- 4th Grade Moving Up – 6/22 – Colleen, Gretchen, Nikki - Going well despite COVID
  - Drive in Movie theater for ceremony is currently what is being planned
  - Colleen has plans to rent a movie screen to play slideshow etc
  - Teacher parade with local police officers to go through town/Burton Street
  - Date pending to find a space for 120 cars to be properly socially distanced during all of this - MaryAnn confirmed that they do not want at the schools d/t the construction.
- List of field trips/AFR's – Overdue but is still all depending on the school budget
- School supply kits through Bright SchoolKitz this year –
  - Finalized but wondering how parents are going to react with school still being up in the air for fall
  - July 1st is the first deadline date

- o Not a fundraiser, just an easy way to get school supplies for parents.
- o Email will go out from Debbie - K and 3rd grade will be class wide lists

Delayed events:

- Carnival – delayed until Fall 2020 – Christie, Nikki – Budget roll over until fall

Committee needs for 2020-21

## BURTON STREET PTA COMMITTEE CHAIRS

**bolded** names indicate agreement to chair committee in 2020/21 FALL

- Curriculum Night – **PTA board members**
- Picture Day – **Nikki Skeele**
- Friday Popcorn Days – **Casey Frazee**
- Save Around – Christie Williams, Diane Jillson - might do away with this for 2020/21
- Spirit Wear – **Lizzie Blackburn** & \_\_\_\_\_ work with local printing company to coordinate clothing & gear sale, once orders in distribute to classrooms
- Square 1 Art – \_\_\_\_\_ easily coordinated from home - company sends reminders as to due dates, work with Ms Kelly (art teacher) to get art created and sent to company, once orders in distribute to classrooms - Jess Colby willing to help whoever chairs
- Penguin Patch – Kelly Hyatt
- Box Tops -

SPRING

- Spring Pictures (Yearbook incentive) – **Nikki Skeele**
- Winter Break Read-a-thon - **Lizzie Blackburn** & \_\_\_\_\_
- Scholastic Book Fair (PTA) – **Christie Williams**, Robin Weisbrod, **Lizzie Blackburn**
- Science Fair – \_\_\_\_\_ - Possibly Mrs. Jubelt - will confirm with Mrs. Burry
- Talent Show – \_\_\_\_\_ organize students (with a committee of 2-3) for a 1 night talent show
- Teacher appreciation – Mike Sinsabaugh
- Yearbook – Katie McGinnis & **Colleen Fox**
- 4th Grade Moving Up – **Gretchen, Nikki**, \_\_\_\_\_ need 3rd grade parent
- 3rd Grade shirts – **Colleen**
- State Testing treats – Diane Jillson & **Jen Bryz-Gornia**
- Carnival – **Christie Williams & Nikki Skeele**
- List of field trips/AFR's – Becky Choquette
- Spring Enrichment classes – Emily Stevens

Questions:

Jenn B-G asked about resources for the kids over the summer and Kate and Mary-Ann will reach out to Katie McGuinness and Kaley Emmons about what possibly we will have throughout the summer.

Also hopefully the teachers will connect with their classes and let them know possible resources that will be available to their specific class etc.

Question From Becky about getting together a “new student”/Kindergarten booklet to hand out to new BS parents. There is already a CARE booklet that the school has in place but right now its is a little outdated d/t COVID.

Idea to put a floor plan within the booklet but will have to wait until the school construction project is done so we can have proper placement of teacher rooms etc.

<https://www.facebook.com/groups/674365839617952/>

<https://burtonstreetpta.weebly.com/>

Amazon Smile – search for **PTA New York Congress 03-330 Burton Street Elem Schl PTA**

### **2019-2020 Meetings**

September 30, 2019    November 18, 2019    January 27, 2020    March 30, 2020    May  
18, 2020