

BURTON STREET PTA GENERAL MEETING

September 21, 2020 7 – 8 pm

Google Meet Call <https://meet.google.com/jmt-qqsv-qdz>

Minutes: in attendance - Kate Sinsabaugh, Michelle Belden, Becky Choquette, Gretchen Etringer, Dana Song, Kara May, Sara Smith, Michael Sinsabaugh, Kristen Manchester, Robin Weisbrod, Allison Chase, Jaci Korver, Lizzy Blackburn, Tricia Sherwood, Amy Austin, Kevin Belden, Matie McGinnis, Christy Allen, Jen Bryz-Gornia, Annie Parry

PTA President Welcome – Kate Sinsabaugh – introduction of board

- 2020/21 Board & Teacher Rep – Kate Sinsabaugh (P), Michelle Belden (VP), Becky Choquette (Treas), Nikki Skeele (Sec), Gretchen Etringer (Officer at Large), Katie McGinnis (Lib Media Specialist)

Principal Update – Kara May – 96% return rate for yellow temperature slips, pick up and drop off going well. Birthday treats should be store bought & wrapped individually. There is a table in the foyer for parents to drop off things for students. No visitors are allowed in the building.

Business Items:

- 2020/21 Budget Update – Becky – budget is looking great going into 2020-21 with \$17-18K in surplus.
- Account balance – Becky – exact balance soon. Becky is still fully transitioning to treasurer.
- AFR Status – Becky – due 9/30. Some submitted, likely all will receive the funding they have requested. Still planning for field trips so that the money is budgeted even if the event can't happen.
- Membership Update – Michelle – getting online submissions in, but already at 50 members for this year (62 members in 2019-20)
- Communication Lead – Michelle – BurtonStreetElementaryPTA@gmail.com. Michelle will be helping to send questions to the right person to aide in the flow of information.
- Grade Representatives – Becky Choquette, Dana Song, Kate Sinsabaugh, Corrinne O'Hara, Gretchen Etringer
 - Grade Rep & FB Class pages in FB Announcement
<https://www.facebook.com/groups/674365839617952/announcements>
 - Each grade has a PTA volunteer willing to receive questions & share grade-specific information on the Class FB pages & in general

Committee/Activity Wrap Up:

- School Supply Kit – won't be doing this for next year. Received about \$70 for signing up with the company (\$1/kit sold), but they are expensive & many companies (Office Max, Target, Amazon) are offering similar enough programs.
- Class of T shirts & PPE stores – “Class of” shirts were a big hit & brought in over \$600 for the PTA (74 shirts sold). We also held a PPE sale which was so much of a fundraiser for us, but more of a way to provide Caz water bottles & bandana masks. Have extra water bottles in stock if people want.
- Teacher Appreciation Gift Bags (June) & Bus Driver Appreciation (Sept) – Mike Sinsabaugh – went over really well. Teachers were appreciative of the gift bag (a different approach than past years) filled with coupons & goods from local businesses. Bus Driver Appreciation was the first day of school 9/9 and the drivers received coupons, thank yous, & a chance to win 2 raffle baskets.

Upcoming Events – Committee Updates:

- Opt-Out Fundraiser – Michelle – <https://bit.ly/2FO7XqO> at the time of the meeting only received 1 donation.
- No longer doing Save Around - looking into local Shop Caz cards/offers instead. People were happy to hear we'd like to support local
- Fall picture day – 9/23-25 (retakes 11/12) – Kate – Likety Splits ice cream will be present for remote students coming in on Friday since they won't be in school for popcorn days.
- "Popcorn" Day – 10/2 – Casey/Kate – We need a new name for this!! Snacks will be brought to classrooms with lunches. Free to all for this year.
- Box Tops submission – 10/9 – need someone to take this on, easily done from home. Lizzy Blackburn has offered to run Box Tops
- Fall Spirit Wear Sale – 11/8-22 – Lizzy Blackburn & Jaci Korver – will include "Class of" shirts. Lizzy and Jaci to work on getting catalog of items set with Brian Begley (Caz Gear)
- 4th Grade Moving Up – Gretchen – will need 3rd grade parent to be on committee, Corrinne O'Hara has offered.
- Summer Learning Resources using earned Scholastic Rewards – Jen Bryz-Gornia & Katie McGinnis. Jen & Katie to look more into costs, alignment with grade curriculum, & teacher approval. Material (workbook) would be given to grades K-4 to maintain their skills over the summer. Ordering through Scholastic could offer additional savings/rewards for these books.

Discussion Items:

- Remaining yearbooks from June – Kate – in teacher's mailboxes for students to bring home, remote students picking up at pictures & resource pick up on 9/25

Stay up-to-Date:

- Our monthly Newsletter will be sent by Mrs Richer & we'll email meeting info to PTA members (agenda, meeting minutes)
- <https://www.facebook.com/groups/674365839617952/>
- <https://burtonstreetpta.weebly.com/>

Help us without spending extra:

- Amazon Smile – Set up instructions to make us your charity of choice
- <https://burtonstreetpta.weebly.com/amazon-smile.html>
- Return your cans at **Caz Cans** on Rte 20 & donate to Burton St PTA
- Clip Box Tops &/or submit receipts on the app (w/in 2 wks of purchase). Set up instructions <https://burtonstreetpta.weebly.com/box-tops-for-education.html>

2020/21 Meetings Sept 21, 2020 Nov 16, 2020 Jan 25, 2021 March 22, 2021 May 17, 2021

BURTON STREET PTA COMMITTEE CHAIRS

bolded names indicate agreement to chair committee in 2020/21

FALL

- ****likely cancelled for this year** Curriculum Night – PTA board members**
- Picture Day – **Nikki Skeelee & Kate Sinsabaugh**
- ****modified** Friday Popcorn Days – Casey Frazee**

- Box Tops – **Lizzie Blackburn** – much of this has moved to the app & no longer requires clipping & mailing though there are still clippable tops on packaging
- ****decided not to do for 2020/21**** Save Around – Christie Williams, Diane Jillson
- Spirit Wear – **Lizzy Blackburn & Jaci Korver** – work with local printing company to coordinate clothing & gear sale, once orders in distribute to classrooms
- Square 1 Art – **Amy Austin & Jaci Korver** - easily coordinated from home - company sends reminders as to due dates, work with Ms Kelly (art teacher) to get art created and sent to company, once orders in distribute to classrooms
- ****modified**** Penguin Patch – **Kelly Hyatt**

SPRING

- Spring Pictures (Yearbook incentive) – Nikki Skeele
- Winter Break Read-a-thon – **Lizzie Blackburn & Jessica Redmond**
- Scholastic Book Fair (PTA) – **Christie Williams, Robin Weisbrod, Lizzie Blackburn**
- Science Fair – **Jessica Redmond** – willing to look into what it takes to do virtually
- Talent Show – _____ organize students (with a committee of 2-3) for a 1 night talent show
- Teacher appreciation – **Mike Sinsabaugh**
- Yearbook – **Katie McGinnis & Colleen Fox**
- 4th Grade Moving Up – **Gretchen Etringer, Nikki Skeele, Corrinne O'Hara**
- 3rd Grade shirts – **Colleen Fox**
- State Testing treats – Diane Jillson & **Jen Bryz-Gornia**
- Carnival – Christie Williams & Nikki Skeele
- List of field trips/AFR's – **Becky Choquette**
- Spring Enrichment classes – **Emily Stevens**