

BURTON STREET PTA GENERAL MEETING

January 25, 2021 7 – 8 pm

Zoom Call

https://zoom.us/j/95678187720?pwd=VHRob2hhMUdZMFFOS3BaQVJGekQ3UT09&fbclid=IwAR0UNx_I_Eh7E3-txAv_VJH6o7HmJ52CNk7jTjMoTck0Xw5_D6OyrR0pDvKA

If needed meeting ID: 956 7818 7720, Passcode: PTA

Minutes:

Attendees: Kate Sinsabaugh, Becky Choquette, Nikki Skeele, Gretchen Etringer, Kara May, Mike Sinsabaugh, Katie McGinnis, Carol Pugh, Annie Parry, Amy Austin, Colleen Fox, Lizzie Blackburn, Kaley Emmons, Christie Williams, Robin Weibrod, Emily Stevens, Jen Bryz-Gornia, Renee Walters

PTA President Welcome – Kate Sinsabaugh –

Principal Update – Kara May –

- Matt Rielly retirement - Announced at last board meeting - has really amazing child centered views, and very into inclusion. We are very sad to see him go!
 - Superintendent search is starting soon - parents, school staff, and community will be involved in choosing Matt's replacement.
- Kindergarten registration - Scheduled March 22nd-25th
 - Taking place by the back parking lot in the vestibule area - will be distanced away from the students due to COVID
 - Packets to go home the first week of March.
 - K-Orientation will be held in June
- Motor Lab funding & spring programs - Stations that are intentionally set up to provide sensory needs and will help students to be aware of their senses - will be more of the tier 2 students that are not able to get the services as much right now - hoping to get running by Feb break. This has been a portion of the \$30K the PTA gave for playground inclusion equipment. Because some students still have additional "play" needs, the motor lab has/is being upgraded.
- Parent support is very appreciated in keeping on top of Covid symptoms
- Kara is welcoming of Valentine's day parties throughout the school - but as far as Valentines handouts, they need to be handed in by Monday February 8th so they can quarantine.

Business Items:

- 2020/21 Budget Update & AFRs for 2021/22– Becky –
 - 2nd half of the year is where a lot of our money is outgoing so we do have to be mindful of that.
 - AFRs are going to be going through a google document to make things a little easier - going out soon to the teachers with a letter to come before - will have to budget for AFR's this next year - Fundraising has been down due to COVID so there is not as much wiggle room as we've had in previous years
 - Hoping to get the forms out before March to the staff
 - Amazon was really easy for the PTA to get the items to the teachers because it was all shipped to the school
 - Goal is to have AFR's purchased & reimbursed by September 1st 2021
- Account balance – Becky – \$23,407

- Membership Update – Nikki – 82
- By-Laws voting - copy of proposed By-Laws [found here](#) - Carol Pugh motioned to approve by laws and Jen Bryz-Gornia seconded it. All members present approved.
- Better Together Remote Learning assistance program - Katie McGuinnis -
 - This is not covered by the school - Church is taking on full insurance liability- This is also a non profit and we will have to figure out how to disburse this money in case the PTA is audited.
 - Program was put together to help families impacted by a school shut down, so they did not have to take off long periods of time at work etc.
 - Can accommodate 25 students
 - Going to take place with volunteers at the First Presbyterian Church in Cazenovia and basically do their remote learning there with adult supervision
 - Free for families in need - only a couple families have responded so far but that could only be because the need has not come up yet.
 - Not going to be as big of a cost as it was projected - due to not needing to transport the kids any more
 - Katie asked if the PTA could fund possible snacks during the day for the kids if the need arises for the program - Jen Bryz-Gornia suggested that maybe the school could help provide lunches as part of the federal funding that Cazenovia is getting - also suggested that maybe volunteers could pick up the food for the program and leave at the church.
 - Kara said that because the food service is allocated for certain days they would not be able to provide everyday but she is open to maybe coordinating volunteers to pick up the food - there would have to be some logistics worked out.
 - PTA board will have to meet again and decide on a dollar amount to allocate for anything that this program needs - We will vote on this at the next PTA meeting.
 - This money will only run until the end of the 20/21 school year
- In May we will be voting on a new President & Secretary

Committee/Activity Wrap Up:

- Snack Days - Nikki - costing us a lot of money where popcorn day used to earn us some. We will not offer this in Feb because of Valentine's Day parties and Winter Break. Will request parent funding to run rest of year through money donations and Amazon wishlist
- Box Tops submission - \$62.30 received - Box tops is a changing program and this is less than we used to receive.
- I Love my Librarian - [submitted nomination in Nov](#), 1850+ submissions, [winners](#) announced 1/23
- Fall Spirit Wear and mugs - Was well received and we had a great turnout.
- Winter Market - Kelly Hyatt & Carol Pugh - Was really successful, the kids really loved it and Carol and Kelly did an amazing job coordinating
 - Middle school was able to shop as well and a huge thank you
 - Starting to think about next year already

Upcoming Events – Committee Updates:

- Spring Pictures (Yearbook incentive) – **Nikki Skeele** - Feb 3 & 4 - Small schedule change
- Winter Break Read-a-thon – **Lizzie Blackburn** - over winter break 2/15 - 2/19
 - Trying to get \$15,000 this year
 - Is going to get the students plugged into the program

- Getting everything ready to send out - there are a lot of incentives!
- Katie to talk the program up in classes to promote and Kara going to put it in the Burton Street Buzz
- Scholastic Book Fair (PTA) – **Christie Williams, Robin Weisbrod, Lizzie Blackburn** - March 5th-16th currently
 - Scholastic following a strict COVID procedure so very safe
 - We are able to do a virtual book fair but will only get scholastic dollars
 - Scholastic asking us to move it to April or May to maybe do an outside scholastic book fair to minimize a lot of kids going in and out of the same room.
 - According to Kara the later we go the better chance we have to have a classroom to hold this in because renovations will be done on the classrooms.
 - ****UPDATE** Our fair is now scheduled May 10 - 14 to hopefully be outside and allow for an evening of family shopping**
- Science Fair – **Jessica Garay** – Teachers agree that they do want a virtual Science Fair. Potentially Jessica Garay and teachers can get this planned.
- Talent Show – (no committee lead for 2021) - Katie McGuinnis offering to put together a video of Burton Street students doing their talent. A couple of teachers have offered to help.
- Teacher appreciation – **Mike Sinsabaugh** - Budget in place, looking to be at about \$1800
 - March 1st hoping to have everything locked down as far as gifts go
- Yearbook – **Colleen Fox, Mike Sinsabaugh** - Cover done, and on track to have finished soon and sent to Lifetouch
 - Katie M. has been a huge part of getting pictures from the teachers
 - Kara going to send out a message to get pictures from remote students
- 4th Grade Moving Up – **Gretchen Etringer, Nikki Skeelee, Corrinne O’Hara, Colleen Fox** -
 - Have to think about how we can get a class picture of the 4th graders
 - 15th of June with a rain date of the 17th
 - Going to be doing it at Arlington Acres in Lafayette
 - Getting quotes for a food truck/ice cream truck
 - Parent volunteers helping to get t-shirt sizes, pictures for the slide show
 - Class donation will be a raised bed garden in “Alligator Alley”
 - Lickety splits maybe a good option as far as ice cream.
- 3rd Grade shirts – **Colleen Fox** - On track - Looking to link with the 4th graders to get a bulk cost
- State Testing treats – **Jen Bryz-Gornia** - In April and May
 - This year going to be real fruit juice Lolli-pops last year and then COVID hit and was not able to do this
 - This year looking to do motivational sayings on the scrap paper that the 3rd and 4th graders but unable to put it on the scrap paper so Kara suggested doing it on paper, pencils, lollipops ahead of time.
 - Renee Walters suggested having the students write positive messages to each other
 - Emily Stevens suggested contacting Mackenzie from 20 East as a contact since she has sold pencils with sayings on it from a vendor
- Carnival – **Christie Williams & Nikki Skeelee** - Need additional people on the committee to help? Nikki needs to step down from this committee. Maybe **Carol Pugh** could help with this effort?
- Spring Enrichment classes – **Emily Stevens** - likely won’t hold any virtual option for this in the Spring due to scheduling
- Summer Scholastic Learning Books - **Jen Bryz-Gornia & Katie McGinnis** - Scholastic summer workbooks so the students K-4th would have activity books to look at over the summer - 594 students in Burton Street with 5 books extra per grade

- Was requested by the PTA to fund but not sure if we will be able to swing it budget-wise fully
- Executive board to discuss a little more and would like to know the interest among parents
- Requested budget - \$3,247
- Grant funding or additional means to get funding? Parents donating?
- Teacher program Katie M could order it and the book total would be \$5.50
- Google form to go out so that we can gauge interest and get parents informed about this option.

Discussion Items:

- No additional discussion items
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Stay up-to-Date:

- Our monthly Newsletter will be sent by Mrs Richer & we'll email meeting info to PTA members (agenda, meeting minutes)
- <https://www.facebook.com/groups/674365839617952/>
- <https://burtonstreetpta.weebly.com/>

Help us without spending extra:

- Amazon Smile – Set up instructions to make us your charity of choice
- <https://burtonstreetpta.weebly.com/amazon-smile.html>
- Return your cans at **Caz Cans** on Rte 20 & donate to Burton St PTA
- Clip Box Tops &/or submit receipts on the app (w/in 2 wks of purchase). Set up instructions <https://burtonstreetpta.weebly.com/box-tops-for-education.html>

2020/21 Meetings Sept 21, 2020 Nov 16, 2020 Jan 25, 2021 March 22, 2021 May 17, 2021