

BURTON STREET PTA BOARD MEETING

May 17, 2021 via Zoom

<https://zoom.us/j/99570835423?pwd=MEUzY1phYkZCaVdLbVBqeXkxR1B6Zz09>

ID 995 7083 5423 Passcode if needed: PTA

Minutes:

- Final general meeting of 2020-21

PTA President Welcome – Kate congratulated everyone for a successful year. We navigated through so many obstacles and the year turned out to be a great one despite the pandemic!

Everyone also thanked Kate because she really has done an amazing job these past two years. They were not normal in the least! But despite everything she held us together and was always on top of everything! We couldn't have had a better person in the President position!

Principal Update – Kara May – Started out with a huge thank you to the PTA for this year!

Teachers really loved teacher appreciation week and were so very thankful for everything

The school is still continuing the 6ft rule in all of the classrooms besides a handful of classes where due to capacity, need to go down to the 3ft rule - masks are still required and will need parent cooperation to keep this going smoothly.

This week kicks off mental health awareness week and the school has a lot of activities planned - yoga, nature walks, being outside, mindfulness discussions etc.

Kindergarten orientation will look a little different but hoping that we can have orientation in the back gym or outside but everything will hopefully be in person as planned on 6/10 - 2 groups will filter through to minimize the amount of people in the school at once.

Jen BG - had a question about if K parents would be able to tour the school since that is not usually part of the K Orientation and Kara said that could deff be implemented and part of the orientation and very helpful to new parents to the school.

Business Items: 10 min

- 2020/21 Budget Update & AFRs for 2021/22– Becky –
 - o All AFR's for 2021-2022 school year were approved totalling \$7950 of supplies and field trips.
- Account balance – Becky – \$30,105 with pending items (4th grade moving up day) over \$1500+ in scholastic book fair money to be deposited.
 - o Need to close out the book fair - that will happen early June.
 - o Transferred \$555 from paypal account (snack donations and moving up day)
- Insurance premium due 6/1 - \$300(?) Becky needs to call and get the scoop on this
- Membership Update – Nikki – 87
- Vote for a new President & Secretary – Nikki, Gretchen, Robin
 - o Nominations:
 - President – TBD going into this summer

- Secretary – Kate Sinsabaugh
 - Vote was held and it was a unanimous yes by everyone (11 PTA members) for Kate to step into the secretary position for a 2 year term
- Committees for next year - complete [this](#) list as much as possible - Only a few spots that need support and chairs! Let Kate know if you would like to help with any of these committees.
- Membership for 2021-22 is open, use [this link](#) remember to choose **2021-22** as the school year in the drop down!!

Committee/Activity Wrap Up: 20 min

- Box Tops won't be something we actively pursue any more as it is not bringing in much money - \$21
- Snack Days – Nikki - Next year Popcorn+
 - o Casey F has volunteered to continue chairing this committee but as with all of our committees would love some help!
 - o It will be known as our Popcorn+ program due to the fact that we won't only be supplying popcorn on popcorn days for \$.25 but we will also have a certain amount of an allergy friendly option that will accommodate the students who are not able to have popcorn. This way all students can be included!
- Spring pictures – Nikki - discussion to move to BJK Photos out of Oneida
 - o Kate and Nikki have a meeting on Thursday with a company out of Oneida that would potentially replace our account with Lifetouch
 - o BJK prices and incentives are very competitive and they offer a lot of different affordable package pricing.
 - o This will impact both fall and spring pictures
 - o Yearbooks will potentially still be free through BJK just need to find out more info!
 - o Gretchen agreed to help chair this committee with Nikki for next year.
- Square 1 Art – Amy – This did very well! According to the sales rep we did the best this year than in the past with 31% participation
 - o Mrs. Kelly, the art teacher did ask for help with supplies next year - submitted an AFR for this reason which was approved.
- State Testing treats – Jen – These were well received by all!
 - o The students received some organic candies, and an uplifting saying on pre sharpened pencils!
 - Thank you goes out to Jen and her family for sharpening all of the pencils so that they were ready for the kiddos!
- Yearbook – Colleen Fox, Mike Sinsabaugh – Yearbooks were done on time and ordered
 - o delivered a couple weeks ago - 605 books
 - o Will be given to students on the following dates:
 - June 14th for the 4th graders
 - June 16th for the rest of the school.
 - o These yearbooks are free of charge thanks to the amount that both of our picture day commission brings in every year
- Teacher appreciation – Mike Sinsabaugh – Went really well. The teachers were very appreciative and loved everything about this year's appreciation day.
 - o Volunteers did an amazing job cleaning out and restocking the teachers lounge and putting up the kids posters that they created.
 - o Cazenovia local businesses were super friendly, and were eager to help out our community and our teachers with raffles, coupons to their business, etc.

- Scholastic Book Fair (PTA) – Christie Williams, Robin Weisbrod –
 - We brought in:
 - e-wallet \$1100+
 - \$503 online sales
 - \$8,161 in taxable sales
 - This year was our biggest success so thank you to all of our Burton Street parents!
 - Scholastic was a little difficult this year as far as ordering and receiving books
 - Robin brought up maybe going a different route with the book fairs as far as seeing what a different company had to offer
 - Katie M. has a meeting with the Follett book company to see if they might be a better option
 - It was brought up that using the library for a book fair was an amazing idea and such a success that it should be kept for next year vs. having the book fair in an unused classroom like previous years.

Upcoming Events – Committee Updates: 15 min

- 4th Grade Moving Up – Gretchen Etringer, Nikki Skeele, Corrinne O’Hara, Colleen Fox -
 - Getting very close but everything is going as planned
 - Ice cream and food truck are all set and booked
 - T-shirts ordered and coming to Gretchen’s
 - We found out that the 4th graders will be able to do a parade through the halls at Burton Street with their pennants this year!
 - The raised bed garden that the 4th grade class is donating has had all of the materials purchased and ready to be built - it will go into a spot located in Alligator Alley.
 - Looking to put a dedication in the local paper and Mrs. May is helping with that.
 - Slideshow getting put together slowly but surely
 - Need more 3rd grade parents to help with parking at Arlington acres for that night.
 - Invitations to go out soon and programs to be made.
- 3rd Grade shirts – Colleen Fox – Ordered and delivered!
- Laker Days (teacher run event replacing carnival this year) – Becky & Michelle to lead committee -
 - 455 students for the goodie bags to go along with a field day that the school has planned for all of the students
 - Amazon wish list is created
 - There is an idea of letting each grade decorate bags for the grade under them (Kindergarten would decorate for 4th grade)
 - Kara said that they could make this work during hang 10 time and Katie M can possibly link a book about transition etc. which was great to hear and a fun project for the school.
- (possible) Summer AFR 5K - Becky - suggested a summer 5K to strictly raise funds for AFRs
 - Has not had a lot of movement
 - Becky will try to organize and get more info
 - might possibly have to move to next year but at this point still an amazing idea that could happen to help fund our AFR’s for the teachers.

Discussion Items: 10 min

- We need to try and get more parents involved with the PTA and our meetings
- It would be great to have a few parents per each grade so that the PTA can have input from each grade.
- We've had pretty much the same 10 people involved in our meetings over the last school year despite having 87 members and that also includes pretty much the same handful of parents volunteering as well
- Hoping we can advertise a bit more and get more involvement!

Meeting adjourned by Kate, 2nd by Nikki

Stay up-to-Date:

- Our monthly Newsletter will be sent by Mrs Richer & we'll email meeting info to PTA members (agenda, meeting minutes)
- <https://www.facebook.com/groups/674365839617952/>
- <https://burtonstreetpta.weebly.com/>

Help us without spending extra:

- Amazon Smile – Set up instructions to make us your charity of choice
- <https://burtonstreetpta.weebly.com/amazon-smile.html>
- Return your cans at **Caz Cans** on Rte 20 & donate to Burton St PTA

2020/21 Meetings Sept 21, 2020 Nov 16, 2020 Jan 25, 2021 March 22, 2021 May 17, 2021