

BURTON STREET PTA BOARD MEETING

September 13, 2021 Art Room 7 pm

Attendees: Nikki Skeelee, Nicole Maggio, Becky Choquette, Michelle Belden, Gretchen Etringer, Kate Sinsabaugh, Mike Sinsabaugh, Kara May, Sonia Machovec, Carol Pugh, Jen Schad, Pat Scott, Roberto Martinez, Cheryl DuMord-Martinez, Sara Smith, Kelly Hyatt, Kristen Manchester, Tiffany Crawford, Renee Fuller, Jaci Korver, Amy Austin, Annie Perry

Minutes:

PTA Presidents Welcome – Nikki Skeelee & Nicole Maggio –

- First general meeting of 2021-22 - new volunteer opportunities encouraged, posterboard of current events underway

Principal Update – Kara May –

- Curriculum Night – 9/21 - in-person, 2 sessions. Teachers will inform parents of what the time slot is for their visit. Adult only event. Children will be able to show off their rooms at Open House. Sessions from 6:30 to 8:30
- After School Program - Brand new program started with little notice. Staffed with with Burton St Elementary staff members, funds through American Rescue Funds & Care Act. Staggered dismissal time is tricky with the older students so this helps make it one dismissal time for older & younger kids. Limit pick ups to 3:15 or 3:50 to be sure kids participate in the whole wellness or art/math session that they are in for that hour. Wellness activity is exercise and organized by Erich Neiman currently. 10 week session with Mon - Fri commitment at this time. Will re-evaluate every 10 weeks.
- Lunch - occurring in cafeteria, 3' apart with assigned seats, lunch & breakfast free, but tracked during lunchtime. Routines getting in place, a la cart offered in Oct. Lunch is 20 minutes. Link to menus <https://cazenoviacsd.nutrislice.com/.../burton-st-elementary>

Business Items: 10 min

- 2021/22 Budget Update & AFRs for 2021/22 – Becky – overall in a great place at the start of the year. We have all events covered even if we weren't able to fundraise. AFRs submitted through a Google Form. Tax is not reimbursed. Teachers can request any monetary amount for school related materials. In order to be eligible for an AFR request, they must be a PTA member (new for 2021). Will be set up by Jan 1, 2022. Everything will be approved by July 1, 2022.
- Account balance – Becky – \$21,046.15
- Membership Update – Kate – 55 members and 27 teachers, Katie McGinnis has been great at teacher communication
- Introduction of events & fundraisers & committees needs - complete [this](#) list as much as possible
 - We need chairs & co-chairs or the events without leads cannot happen. Introduction of all the events we run.
 - PTA members will need to be fingerprinted in the future - not right now, but it will occur in the future.
- Membership for 2021-22 is open, use [this link](#) - how to improve teacher involvement? Katie McGinnis has sent envelopes out in teacher mailboxes and the response has been well beyond what we expected (last year we had 17 teachers join)

Committee/Activity Wrap Up: 20 min

- Class of Shirts – Kate – \$234.89 with 32 shirts sold

Upcoming Events – Committee Updates: 15 min

- Bus Driver Appreciation – Mike – used to be in conjunction with Teacher Appreciation. Will be a Thank You breakfast. Will happen in next couple of weeks at the bus garage. Partnering with the Middle School with an additional \$200. **Update** will be Tuesday 9/28
- Opt-out Fundraiser – Nikki, Nicole, Kate - will be coming home in a couple of weeks. 100% of donation goes to the PTA. Opportunity to just give the PTA money
- First Popcorn+ Day – 10/1 - will be first Friday of the month starting Friday 10/1 with allergy friendly options (the + part). Will have an Amazon wish list for parents to purchase the extras if they'd like. Casey Frazee will get a Sign Up Genius lined up for volunteers to sign up
- Fall Pictures – Oct 4th & 5th retakes & 4th grade photo 11/9 - Nikki - will be using BJK Photos instead of Lifetouch. They offer better pricing. Teachers are given a free package. If they choose not to accept the free package, the package can be passed to a family in need. Every student will receive a class picture & families with students in Middle & Burton St will get a multi student discount. Yearbook will also be organized through this company. Couple of new features with yearbook, ad space & QR code placement for option to link to short videos.
- Fall Book Fair for the Library – Katie McGinnis – 9/24-10/1 - fundraiser for the library.
 - Sign Up Genius for volunteers <https://tinyurl.com/BSEbookfair>
 - Will have family night Wed 9/29 from 4-6:30pm... volunteers needed for family night as well.
 - We expect the PTA's spring sale to be through Follets. Katie has watched some demonstration videos and spoke with the representative and they have some great incentives that we think parents will like.
- Spirit Wear Sale – Jaci – mid to late Oct start so orders in by holidays. Jaci will coordinate with Brian Begley about dates for the sale
- Winter Market – Kelly – 12/2-12/8 – new from 2020 and was a huge hit. Carts rolled to classrooms. This might change this year. Families in need receive coupons for shopping so no one is left out. Lots of local donations and hand made by older students. Kids enjoy the purchasing aspect of this. Looking for volunteers to help with actual fair, setting up envelopes, getting Sign Up Genius rolling.
- Raise Craze – Nikki – students commit to acts of kindness and supporters donate towards these events. As these kindness events happen, the money is released to that event. The company will provide the marketing materials & online setup. It's minimal on the PTA's end except for promotion.

Discussion Items: 10 min

Carol Pugh would like to get Dream Box into the school. Math software historically K-4 1 year subscription is \$13K through the BOCES program. Grants are an option to help fund this. Offers enrichments & intervention. Carol's asking how she can bring this to the PTA and ask for funding help. This could replace IXL or Prodigy. This program brings a better picture to the teacher as to how the student is performing. Can be used in school and at home. Password protected accounts. Maybe pilot it in 3rd & 4th grade in order to see it's success and then be able to bring it to the Caz district board and argue to get it to be part of the school budget. Kara will get pricing for a pilot program in case.

Question of high school students being able to volunteer. There are opportunities with assorted events. Touch base with Paul Harney in the High School to get on the list.

Step stool donated by Buyeas Hardware for PTA use. Will be stored in the closet.

Meeting adjourned -

Stay up-to-Date:

- Our monthly Newsletter will be sent by Mrs Richer & we'll email meeting info to PTA members (agenda, meeting minutes)
- <https://www.facebook.com/groups/674365839617952/>
- <https://burtonstreetpta.weebly.com/>

Help us without spending extra:

- Amazon Smile – Set up instructions to make us your charity of choice
- <https://burtonstreetpta.weebly.com/amazon-smile.html>
- Return your cans at **Caz Cans** on Rte 20 & donate to Burton St PTA

2021/22 Meetings Sept 13, 2021 Nov 22, 2021 Jan 18, 2022 March 14, 2022 May 23, 2022